



Conference Room Hire Tariffs

Conference Room Layout

Theatre	1 to 40
Boardroom	TBC
Classroom	TBC

Room Hire Cost

Including stationery, flipchart, mineral water, squash & mints

Per 8 hour Day 9am - 5pm £100.00

Half Day 9am - 1pm or 1pm - 5 pm £50.00

Delegate package cost per delegate

8 hour delegate package (with lunch)	£19.15
4 hour delegate package (with lunch)	£14.65
4 hour delegate package (without lunch)	£7.70

Delegate package includes

Stationery and flipchart

Tea / Coffee & Biscuits - On Arrival, Morning & Afternoon

Mineral Water, Squash & Mints

Room Hire

Refreshments

Tea & Coffee & Biscuits	£2.00
Mineral Water & Soft Drinks, mints	£1.50
Freshly made scones & biscuits	£1.20
Soup & Sandwich	£6.95
Light Buffet	£6.95
Light Lunch	£7.95

Additional Equipment

PowerPoint & multimedia facilities	£20.00
Interactive White Board	£20.00
Broadband Usage	£10.00
Live Tide Link up Facility	£20.00

For any further information please contact Jim Loughran (General Manager) on 01289381477

